



### **CLASS CONDUCT**

Please recognize that all students have an equal right to a quality classroom experience. Behavior that would adversely affect the rights of another student (i.e. side conversations, disruptive actions, etc.) will result in those responsible being asked to leave for the remainder of the period and losing credit for any work that day. **This includes electronic distractions.**

### **PARTICIPATION AND TECHNIQUE**

Active participation in the lecture and laboratory class is necessary for a student's success. Adjustments are made to applicable grades for negative actions. Actions that would impact this score are things such as (but not limited to): not cleaning a lab area after your work is done, not attending a lecture period, failure to follow directions, disruptive behavior and tardiness.

### **CHEATING**

**Any students found cheating and/or plagiarizing will receive a grade of 0.0 for the assessment. A second offense will result in a grade of 0.0 for the course. ALL INCIDENTS WILL BE REPORTED TO THE ACADEMIC DEAN**

The JCC Catalog states, "Academic honesty is expected of all students. It is the ethical behavior that includes producing their own work and not representing others' work as their own, either by plagiarism, or by cheating, or by helping others to do so. Faculty members who suspect a student of academic dishonesty may penalize the student by taking appropriate action to and including assigning a failing grade for the paper, project, report, exam, or the course itself. Instructors should document instances of academic dishonesty in writing to the Academic Dean."

### **WITHDRAWAL AND INCOMPLETE**

It is your responsibility as a student to take charge of your academic decisions. If you wish to withdraw from the course, please pay attention to the academic schedule available online (*E-services*). You **may not** be automatically removed from the class roster if you stop attending class (though it is possible); **ultimately you are responsible for your own academic decisions.**

**An Incomplete mark is only given if you have performed satisfactorily before the request is made.** The Incomplete mark is subject to the conditions outlined in the Jackson Community College catalog.

### **EXAM DATES (subject to change with notice)**

**MW: 1/19, 2/7, 2/23, 3/21, 4/6**

**TR: 1/20, 2/8, 2/24, 3/22, 4/7**

### **PRESENTATION DATES (subject to change due to class size)**

**MW: 4/11, 4/13, 4/18, 4/20, 4/25, 4/27**

**TR: 4/12, 4/14, 4/19, 4/21, 4/26, 4/28**

## LEARNING AGREEMENT

NAME: \_\_\_\_\_ (Print)

Which of these High School courses did you complete?

- \_\_\_\_\_ High School Biology
- \_\_\_\_\_ High School Chemistry
- \_\_\_\_\_ High School AP Biology
- \_\_\_\_\_ High School AP Chemistry

What other Biology and Chemistry classes have you completed (2.0 or higher)?

- \_\_\_\_\_ General Biology (BIO131)
- \_\_\_\_\_ Human Biology (BIO132)
- \_\_\_\_\_ Anatomy & Physiology (either 1 or 2 semester course)
- \_\_\_\_\_ Nursing Chemistry Series (CHM 131/132 or CHM137)
- \_\_\_\_\_ General Chemistry Series (CHM 141/142)

What is a phone number at which I can contact you if need be?

What is your preferred email address?

What is your goal in attending JCC?

Do you acknowledge that you have received and understood a copy of the course syllabus and its attached policies for BIO 220?

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date